

CONTACT INFORMATION	
Last Name:	First Name:
Street Address:	City:
Province:	Postal Code:
Home Phone Number:	Mobile Phone Number:
Email Address:	
Languages Spoken/Written:	
Preferred method of contact: <input type="checkbox"/> home phone <input type="checkbox"/> mobile phone <input type="checkbox"/> email	
EMERGENCY CONTACT INFORMATION	
Name:	Relationship:
Primary Phone Number:	Alternative Phone Number:
GENERAL INFORMATION	
How did you hear about the Volunteer Program at Carpenter Hospice?	
Why would you like to volunteer in a hospice and palliative care setting?	

Have you experienced the loss of someone close to you in the past year? If yes, please advise the date. It is recommended that people who have lost a loved one within the past 12 months not volunteer for hospice until more time has passed.

VOLUNTEER EXPERIENCE

EMPLOYMENT HISTORY

EDUCATIONAL BACKGROUND

VOLUNTEER INTEREST AREAS (Check all that apply):

Preference Ranking	Volunteer Role	Description	Shift Requirement
	Administration	Support Hospice departments with photocopying, filing, and other office duties (limited need for volunteers in this area)	varies
	Bereavement	Setting up for these groups, cleaning up after. This is not a counselling role. 48 hours in another volunteer role at the hospice or previous experience required. <i>Pre-screen with Bereavement Care Coordinator required.</i>	2-4 hours weekly
	Flower Arranging	Creating and maintaining the floral arrangements in the Hospice. No experience necessary.	2-4 hours weekly
	Kitchen	Preparing and cooking meals for residents; baking snacks for Snack Bar; maintaining a clean and sanitized kitchen	2.5 -4 hours weekly, depending on shift

Preference Ranking	Volunteer Role	Description	Shift Requirement
	Kitchen Assistant	Assisting the volunteer who is cooking/baking by taking care of dishes, food trays, snack counter, coffee, supplies, cleaning out refrigerator.	2.5 – 4 hours weekly, depending on shift
	Reception	Answering phones, transferring calls, taking donations, answering the door, representing Carpenter in a compassionate, caring way to all guests	4 hours weekly
	Resident Care	Supporting PSW's in the care of residents; laundry; restocking supplies. 48 hours in another volunteer role at the hospice or previous experience required.	4 hours weekly
	Wellness	Setting up before and cleaning up after events for our community participants who have been diagnosed with life-limiting illnesses.	varies
	Wellness Co-leader	Co-leading with staff, activities for our Wellness participants in an area in which you have a high level of skill, training, and/or expertise <i>Pre-screen with Wellness Coordinator required.</i>	varies
	Musicians/Singers	Sing or play musical instruments at special times, for residents and families. Grade 8 RCM training or equivalent as assessed by the Music Therapist. <i>Pre-screen with Music Therapist required.</i>	30 – 60 minutes per event
	Grocery Pick-up	Car required. Pick up groceries and put everything away according to current storage in our refrigerators and pantry. Follow Safe Food Handling while vacuum sealing raw meat products and storing new items.	3 hours biweekly
	Companionship	Follow protocol for appropriate behaviours when visiting with Residents and/or their loved ones; provide listening ear and comforting demeanor; follow required form completion on every shift. <i>Pre-screen with Spiritual Care Coordinator required.</i>	3 hour-shift weekly

Preference Ranking	Volunteer Role	Description	Shift Requirement
	Gardening	Working to maintain all garden areas and waterfall area, to a high standard	1-2 shifts per month seasonally
	Events	Help at our Hike, Gala, and/or any other events that may be held to support fundraising and community relations	Varies: requests for help are sent to all volunteers when event planning begins

Please share briefly why you are interested in the role(s) you indicated and what you hope to gain from your experience:

Please check your general availability for volunteering (Check all that apply). *We recognize that availability may change dependent on your own circumstances. Times below are approximations of current shifts but these do change somewhat based on the role.*

Days	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning 9a.m.-1 pm.							
Afternoon 1p.m.-5 p.m.							
Evening 5p.m.-8 p.m.							

- Volunteers with The Carpenter Hospice use a computer software program (currently, Volgistics) to schedule their own shifts. It is a user-friendly system and very little is required on your part to help keep this form of communication consistent among all volunteers and staff.
- I have read and understand the above document. I acknowledge that all the information provided on this application is true, and I give permission for Carpenter Hospice to verify any information they deem necessary.
- I agree to take part in Carpenter Hospice orientation and mandatory 30-hour Palliative Care Training Course, as well as any required **role specific** training to enhance and support my volunteer position.
- I recognize I will need to provide a current clean Vulnerable Sector Police Check at my own expense as well as two references, once the interview process is complete. References from employers and other volunteer experiences are preferred. References cannot be provided by family members of the applicant.

I understand that all volunteers must be double vaccinated and provide proof of vaccination prior to their first shift.

Signature of Applicant:	Date:
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Completed volunteer applications can be submitted via email to twilson@thecarpenterhospice.com or dropped off in-person to the Carpenter Hospice Reception Desk at 2250 Parkway Drive, Burlington.
For additional information about the Volunteer Program at Carpenter Hospice, please call The Carpenter Hospice: 905.631.9994 Ext. 123 and leave a message for Terri Viola-Wilson or Email: twilson@thecarpenterhospice.com

Thank you for your interest in volunteering at Carpenter Hospice